

Startup Incubation & Innovation Centre, IIT Kanpur

Job Title	Field Executive	Positions	02
Job Code	SIIC-FLD-EXE		
Reports to	Technical Head	Location	Madhya Pradesh / Gujarat / Karnataka
Position Overview	We are looking for motivated and socially committed professionals who can work directly at the field level to support the implementation and monitoring of SIIC's entrepreneurship and livelihood initiatives in VDVKs. The candidates will be responsible for coordinating with local stakeholders, facilitating training and capacity-building activities, collecting data, and ensuring smooth execution of ground-level project operations.		
Responsibilities	• Work closely with tribal entrepreneurs, SHGs, and local VDVK groups to facilitate entrepreneurship and livelihood activities. • Coordinate implementation of value addition and market linkage initiatives. • Conduct regular field visits, collect data, and prepare progress reports. • Liaise with local government departments State Implementing Agencies, forest officials, and partner organizations. • Support in planning and organizing workshops, training sessions, and awareness programs. • Identify and document case studies, success stories, and on-ground challenges. • Assist the SIIC core team in monitoring, reporting, and evaluation of project outcomes.		
Eligibility	• Graduate or Postgraduate degree in Social Work, Rural Development, Management, Agriculture, Forestry, or any related discipline. • 1–2 years of experience in fieldwork, preferably in livelihood promotion, community mobilization, or rural entrepreneurship projects.		
Skills	• Strong communication and interpersonal skills (Hindi and local dialects desirable). • Good report writing and documentation ability. • Proficiency in MS Office (Word, Excel, PowerPoint). • Willingness to travel extensively and work in rural/tribal areas.		
Desirable	• Passion for grassroots development and social impact. • Problem-solving attitude and ability to work independently.		
Travel	• <i>As and when required, across the country for project monitoring and execution as well as for coordination with geographically distributed teams.</i>		
Communication	• Apply now: https://forms.gle/pfYKsKjimmuLdyrp7 • Note: Without job code applications won't be accepted		