

Startup Incubation & Innovation Centre, IIT Kanpur

Job Title	Assistant Manager		
Job Code	AM-CS/FINTECH		
Reports to	Senior Manager	Location	Kanpur (Uttar Pradesh)
Job Type	Contractual	Tenure	1 Year
Responsibilities	• Lead/ Support project execution, related technological challenges, operations, performance, economic, and market trends. • Research and Analyze emerging technology and innovations in different streams of Science and Technology and their industrial applications. • Lead meeting planning, facilitation, presentation, minutes, and follow-up. • Regularly interact and coordinate with internal and external stakeholders to ensure the performance of startups and look for newer avenues of partnerships. • Ensure preparation of necessary portfolio reports for both internal and external purposes. • Understand the target markets, including industry, company project, and company contacts, and which market strategies can be used to attract Investors. • Promote startups and services to prospective clients. • Interact and maintain relationships with portfolio companies, mentors, and partners. • Developing and nurturing relationships with various key strategic individuals like local leaders, key industry players, and strategic suppliers and financing organizations.		
Travel	• Pan-India travel may be required based on needs.		
Eligibility	• Bachelors (Mechanical Engg. / Electrical Engg. / Aerospace Engg. Electronics & Communications Engg. or related fields) + 2 years of relevant experience OR • Masters (Mechanical Engg. / Electrical Engg. / Aerospace Engg. Electronics & Communications Engg. or related fields)		
Desirable	• Strong experience in startup incubation, acceleration, or ecosystem development. • Knowledge of fintech industry trends, emerging technologies, and innovation management. • Proven ability in stakeholder engagement and partnership development with startups, investors, and industry leaders. • Experience in project management, including planning, execution, and performance monitoring.		
Communication	Apply now: https://forms.gle/pfYKsKjimmuLdyrp7 Note: Without job code applications won't be accepted		