

Startup Incubation & Innovation Centre, IIT Kanpur
Invites applications for Assistant Manager / Manager (BioTech/ MedTech)

Job Title	Assistant Manager / Manager (BioTech/ MedTech)		
Job Code	AM-Bio-Med		
Reports to	Domain Head – Biotech / Medtech	Location	Kanpur (Uttar Pradesh)
Job Type	Full-time, permanent	Tenure	11 Months
Responsibilities	<ul style="list-style-type: none"> ● Support overall project management activities across the Biotech/Medtech domain ● Manage pre-incubation and incubation processes, ensuring strong engagement with all stakeholders ● Support meeting planning, facilitation, presentation, minutes, and follow-up ● Organize outreach events in various universities and colleges across the country to attract entrepreneurs/startups for incubation at SIIC ● Organize seminars, workshops and training programs for students, entrepreneurs and startups ● Review and monitor sectoral portfolio issues periodically. ● Develop knowledge of the relevant biotech and medtech technologies, and be able to guide the startups based on the product lifecycle ● Liaison and relationship management with funding agencies, incubators, entrepreneurship cells, companies, investors and other stakeholders ● Lead and support branding activities such as social media posts, website updates and preparation of brochures & information booklets ● Carry out other program activities as assigned from time to time 		
Travel	As and when required, across the country for project monitoring and execution as well as for coordination with geographically distributed teams		
Eligibility	<ul style="list-style-type: none"> ● B.Tech. / M.Sc. in Biotechnology or Allied Areas in Life-Sciences/Pharmaceutical Sciences/Medical Devices field 		
Desirable	<ul style="list-style-type: none"> ● Prior experience of 2-4 years at an incubator or academic / research institution is preferred. ● Ability to independently lead and execute projects ● Ability to thrive in a fast-paced, dynamic start-up environment ● Excellent organizational, interpersonal, and communication skills. 		
Communication	<p><u>Apply now: https://forms.gle/pfYKsKjimmuLdyrp7</u></p> <p><u>Note: Without job code applications won't be accepted</u></p>		